

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO
TRAFFIC DIVISION

[] FAIRFIELD BRANCH
600 Union Ave/PO BOX 2463
Fairfield, CA 94533
(707) 207-7360

[] VALLEJO BRANCH
321 Tuolumne Street
Vallejo, CA 94590
(707) 561-7860

DECLARATION FORM INSTRUCTIONS

- Mark the box which best explains your reason for your failure to appear/failure to pay. Please note that applicable proof must be attached and coincide with the time period in question.
- If you've checked 'Other' provide a specific explanation for your FTA/FTP in the space provided.
- A plea of guilty/not guilty must be entered for all charges. If it is your intent to plead guilty, please complete and sign the Guilty Plea Waiver Form.
- Mark the box(es) which best describes what you are requesting of the Court. If you are requesting a bail reduction or community service, you are required to provide current proof of income. If you are requesting credit for time served, please submit a booking summary that outlines the amount of time served.
- Faxed Declarations will not be accepted.

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www.solano.courts.ca.gov

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Amount Due: _____

Docket Number: _____

Amount Paid: _____

FTA [] FTP []

IF YOU HAVE GOOD CAUSE TO EXCUSE YOUR FAILURE TO PAY/APPEAR, PLEASE RETURN THIS DECLARATION WITH THE APPROPRIATE INFORMATION.

Written proof of any of the following must be attached and cover the time period in question.

- Hospitalization
- Physically Incapacitated
- Incarcerated
- Military Absence
- Death of an Immediate Family Member
- Other (Give explanation below)

The following is an explanation for my failure to pay/appear (be specific):

I am requesting the Court consider my request for the following:

- 1. Extension
- 2. Traffic School
- 3. Bail Reduction
- 4. Credit for Time Served
- 5. Dismissal
- 6. Community Service
- 7. Court Date
- 8. Proof of Correction Waived
- 9. Abstract
- 10. Reschedule Court Date
- 11. Other _____

I declare under penalty of perjury that the above information is true and correct, to the best of my knowledge.

Executed at _____, California on _____ (date).

Address: _____

Birth date: _____

Telephone No. _____

Print Name _____

Signature of Defendant _____

ORDER RE: VACATING CIVIL ASSESSMENT (COURT USE ONLY)

[] Granted No(s) _____ [] Denied No(s) _____

[] Other Orders _____

Date: _____

Judicial Officer/Division Manager

DECLARATION RE: VACATING CIVIL ASSESSMENT (PC 1214.1)



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SOLANO**

The People of the State of California,
Plaintiff,

Case No. _____

vs

Defendant.

**ENTRY OF PLEA AND WAIVER
OF RIGHTS DECLARATION**

I hereby request that the Court allow me to plead guilty to the following traffic infraction(s) by declaration and that my signature below shall be deemed the entry of such plea:

Section and Code: _____

I understand that in this action I have the right to be represented by an attorney, and I understand the court will not appoint one for me as this is an infraction. I also have the right to a Court Trial within 45 days, the right to confront and cross-examine my accusers, the right to remain silent or testify on my behalf, the right to have witnesses subpoenaed, and the right to appeal. I hereby waive these rights.

I stipulate that there is a factual basis for my plea.

I understand the maximum punishment for an infraction is a fine.

**I DECLARE UNDER PENALTY OF PERJURY THAT THE FORGOING IS TRUE AND
CORRECT.**

Date _____

Defendant: _____